

## EDI Interface Request Form

### PurchaseOrder (PO)

Supplier:		
Contact:		
Phone:		
E-Mail:		
External party:	Please select	Your comment:
Contact:		
Phone:		
E-Mail:		
Document Format:	Please select	Your comment:
Transfer Protocol:	Please select	Your comment:
Test documents via separate test system:	Please select	Your comment:
Login data testsystem:		
Login data livesystem:		
How many characters can you processed for each delivery address field (NAME1-3)?		Your comment:
How is the process when you get orders with the same ordernumber?		Your comment:

**Please note: When using a PurchaseOrder interface, the Mercateo delivery note cannot be included!**

**OrderResponse (OR)**

<b>Supplier:</b>		
<b>Contact:</b>		
<b>Phone:</b>		
<b>E-Mail:</b>		
<b>External party:</b>	Please select	<b>Your comment:</b>
<b>Contact:</b>		
<b>Phone:</b>		
<b>E-Mail:</b>		
<b>Document Format:</b>	Please select	<b>Your comment:</b>
<b>Transfer Protocol:</b>	Please select	<b>Your comment:</b>
<b>Test documents via separate test system:</b>	Please select	<b>Your comment:</b>
<b>Login data testsystem:</b>		
<b>Login data livesystem:</b>		
	<b>Please confirm, or add comments for deviations!</b>	
<b>OrderResponse is:</b>	Please select	<b>Your comment:</b>
<b>Can you provide (at least) one OR per order?</b>	Please select	<b>Your comment:</b>
<b>When the item receipt date is present at the customer. What time you add to it?</b>		<b>Your comment:</b>
<b>OR contains Mercateo PO-number:</b>	Please select	<b>Your comment:</b>
<b>OR contains product item numbers of your catalogue?</b>	Please select	<b>Your comment:</b>
<b>When partial deliveries, OR contains quantity per item line &amp; expected delivery date of all partial shipments:</b>	Please select	<b>Your comment:</b>
<b>OR contains individual price excl. VAT per item:</b>	Please select	<b>Your comment:</b>
<b>OR contains total price excl. VAT per item:</b>	Please select	<b>Your comment:</b>

<b>partial delivery:</b>		
Each item for quantities per item and delivery date?	Please select	Your comment:
<b>with delivery offset:</b>		
If change in delivery date, new OR is send with content as confirmed above:	Please select	Your comment:
<b>In case of “End of Live”</b>		
The deliverable subset with delivery?	Please select	Your comment:
Undeliverable subset with a negative quantity?	Please select	Your comment:

**DeliveryNotes (DN)**

<b>Supplier:</b>		
<b>Contact:</b>		
<b>Phone:</b>		
<b>E-Mail:</b>		
<b>External party:</b>	Please select	<b>Your comment:</b>
<b>Contact:</b>		
<b>Phone:</b>		
<b>E-Mail:</b>		
<b>Document Format:</b>	Please select	<b>Your comment:</b>
<b>Transfer Protocol:</b>	Please select	<b>Your comment:</b>
<b>Test documents via separate test system:</b>	Please select	<b>Your comment:</b>
<b>Login data testsystem:</b>		
<b>Login data livesystem:</b>		
	<b>Please confirm, or add comments for deviations!</b>	
DN is created at actual dispatch of items:	Please select	<b>Your comment:</b>
Can you provide (at least) one DN per order?	Please select	<b>Your comment:</b>
The expected delivery date is the items issue date?	Please select	<b>Your comment:</b>
When the item receipt date is present at the customer. What time you add to it?		<b>Your comment:</b>
Do you send a shipping notification with a unique DispatchnotificationID that is different from the numbers of the accounting area?	Please select	<b>Your comment:</b>
DN contains Mercateo PO-number	Please select	<b>Your comment:</b>

per order and package:		
DN contains freight company:	Please select	Your comment:
DN contains parcel number(s):	Please select	Your comment:
DN contains delivery date:	Please select	Your comment:
DN contains bundle of contained postal ions:	Please select	Your comment:
DN contains Artikel ID?	Please select	Your comment:
DN contains product item serial numbers (if available)	Please select	Your comment:
DN contains delivered quantity per position:	Please select	Your comment:

per order and position:		
Artikel ID?	Please select	Your comment:
DN contains product item serial numbers (if available)	Please select	Your comment:
Delivered quantity for each item?	Please select	Your comment:
DN contains freight company:	Please select	Your comment:
DN contains parcel number:	Please select	Your comment:
DN contains delivery date:	Please select	Your comment:

**Invoice (INV)**

<b>Supplier:</b>		
<b>Contact:</b>		
<b>Phone:</b>		
<b>E-Mail:</b>		
<b>External party:</b>	Please select	<b>Your comment:</b>
<b>Contact:</b>		
<b>Phone:</b>		
<b>E-Mail:</b>		
<b>Document Format:</b>	Please select	<b>Your comment:</b>
<b>Transfer Protocol:</b>	Please select	<b>Your comment:</b>
<b>Test documents via separate test system:</b>	Please select	<b>Your comment:</b>
<b>Login data testsystem:</b>		
<b>Login data livesystem:</b>		
<b>Electronic signature:</b>	Please select	<b>Your comment:</b>
	<b>Please confirm, or add comments for deviations!</b>	
INV contains full address of buyer and supplier:	Please select	<b>Your comment:</b>
INV contains VAT_ID of buyer:	Please select	<b>Your comment:</b>
INV contains VAT_ID of supplier:	Please select	<b>Your comment:</b>
INV contains country of buyer:	Please select	<b>Your comment:</b>
INV contains country of supplier:	Please select	<b>Your comment:</b>
INV contains vendor number:	Please select	<b>Your comment:</b>
INV contains invoice number:	Please select	<b>Your comment:</b>
INV contains invoice date:	Please select	<b>Your comment:</b>
INV contains Mercateo PO-number	Please select	<b>Your comment:</b>
contains invoiced amount excl. VAT:	Please select	<b>Your comment:</b>
contains invoiced amount incl. VAT:	Please select	<b>Your comment:</b>
INV contains VAT:	Please select	<b>Your comment:</b>
INV contains quantity of invoiced product item(s):	Please select	<b>Your comment:</b>
INV contains product item numbers:	Please select	<b>Your comment:</b>
INV contains individual price excl. VAT per item:	Please select	<b>Your comment:</b>

INV contains total price excl. VAT per item:	Please select	Your comment:
INV contains VAT rate per item:	Please select	Your comment:
INV contains Total VAT per item:	Please select	Your comment:
INV contains discount of individual price per item excl. VAT:	Please select	Your comment:
INV contains discount of total price per item excl. VAT:	Please select	Your comment:
INV contains delivery date:	Please select	Your comment:
INV contains shipping costs:	Please select	Your comment: