



## Use Mercateo via an interface Secure data transfer

You can seamlessly connect our Mercateo Procurement Portal with your ERP or e-procurement system. Access Mercateo via PunchOut and put together your shopping cart. We'll transfer your purchasing data via OCI or cXML straight into your system. It's easy to keep collaborating with your partners, mitigate risk and stay compliant.

- + Hundreds of suppliers – one interface
- + Full electronic integration into your existing system
- + Mercateo transfers product groups in a chosen format such as eCl@ss or UNSPSC
- + Prices in your shopping basket are guaranteed for 5 days
- + Order data is transmitted via order-inject or as a PDF file
- + A seamless exchange of data

# Setting up the interface is simple:

## 1. Sign up

Create an account on [mercateo.co.uk](https://mercateo.co.uk) and enter your details so that you can export shopping baskets into your system.

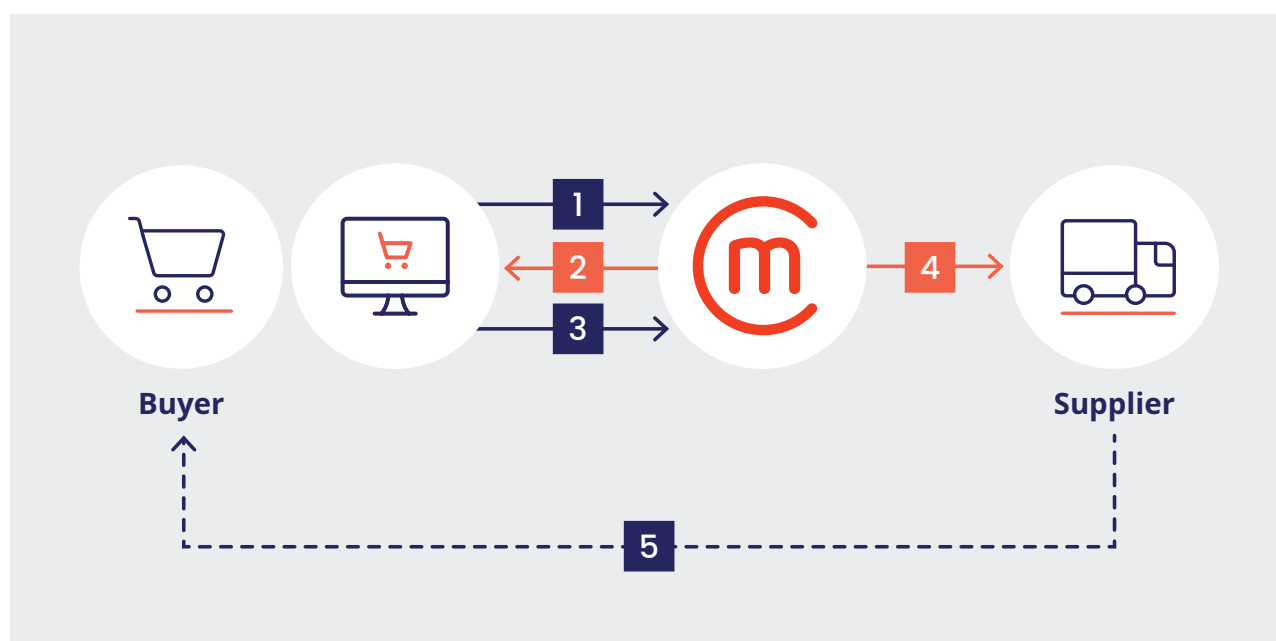
## 2. Set up access

We'll create a shortcut to the Mercateo Procurement Portal and configure a link from the basket to your system.

## 3. Setting up the order interface

In addition, an interface will be set up to accept the orders you have approved.

## Ordering on the Mercateo Procurement Portal - transferring your basket



Place the items you wish to buy in your shopping basket on the Mercateo Procurement Portal and transfer the data to your inventory management system. After receiving internal approval in your company, the order is transmitted to the Mercateo Procurement Portal via the interface and processed.

1. Once you've opened your ERP or inventory management system, you'll find Mercateo listed as a supplier. Click on the link to open the Mercateo Procurement Portal.
2. Select the items you want and put them in your basket. Then transfer your basket to your ERP or inventory management system so that your order can be approved manually or automatically.
3. The order is then transmitted from the ERP system to the Mercateo Procurement Portal.
4. The order is forwarded to the supplier.
5. The supplier dispatches the goods directly to the purchaser.

## About Unite

Unite connects the economy for sustainable business. The pioneering B2B platform brings buyers and sellers together for mutual benefit. Unite offers digital solutions that enable effortless sourcing, buying and selling, transacting, and collaborating. The platform's scalable and flexible infrastructure helps facilitate connections, supporting business continuity and supply chain resilience. The ever-expanding ecosystem covers buyers, suppliers, manufacturers, distributors, technology partners, and networks.

For more information please go to [unite.eu](https://unite.eu)

## Contact

### General enquiries

+44 (0) 292 150 9669

[contact.uk@unite.eu](mailto:contact.uk@unite.eu)

### For public sector enquiries, you can email

[CCStailspond@unite.eu](mailto:CCStailspond@unite.eu)